



**KENTUCKY REGISTERED SANITARIAN
EXAMINING COMMITTEE**

PROTOCOLS FOR ACQUIRING CONTACT HOURS
July 1999

All Courses Should Seek Pre-Approval For Contact Hours.

Course Information To Be Provided To The Secretary for pre-approval shall include:

1. Course Title.
2. Speaker Names With Biography's.
3. Agenda Of Course, or Detailed Course Description With Specific Time Breakdown.

Contact Hours Will Be Assigned By Eastern Kentucky University

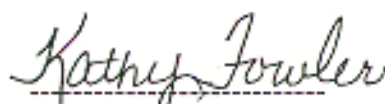
Official Sign In Sheets Will Be Provided By The Secretary.

Only Names Submitted On Official Sign In Sheets Will Be Counted.

Only The Hours Actually Attended At A Meeting Will Be Allocated Toward Contact Hours.

Each Meeting Group Shall Designate A Person Responsible For Providing Official Sign In Sheets For Members, And Further To Be Responsible For Submitting Those Sheets To the Secretary After The Meeting In a Timely Fashion.

Contact Hours Will Be Assigned And On File With The Secretary.



Chair, R.S. Committee



Secretary, R.S. Committee

File: rsprotocols

